

Job Description: Development Support

Location: Uplands, Swansea

Background

West Coast Associates LLP provides expert advice and development support across a range of sectors including marine energy, ports & harbours and aquaculture.

We work with a wide range of clients (public, private and third sector) across the UK to help ensure the successful delivery of projects.

West Coast also provides support to industry-level activity that helps the growth of specific sectors, through research and strategic advice to inform policy.

The Role

Due to an increasing workload West Coast is looking to expand its team which presents an exciting opportunity to get involved in supporting a number of existing clients in the marine energy and environmental management sectors.

The work will involve carrying out market research, help with drafting reports, and reviewing project data. The role may also include an element of business development in identifying future work opportunities.

Recruitment of the role will initially be through Swansea University's Work Placement Scheme, hence will be for a fixed period of 350 hours.

This can be full-time for 3 months, or part-time and spread out over a longer period.

Key requirements

- Project Management skills
- Interest in energy and/or environmental sectors
- Comfortable analysing and presenting complex data/information
- Self-motivated and able to work without supervision
- Enthusiastic and friendly with a flexible and positive 'can do' attitude
- Computer literacy